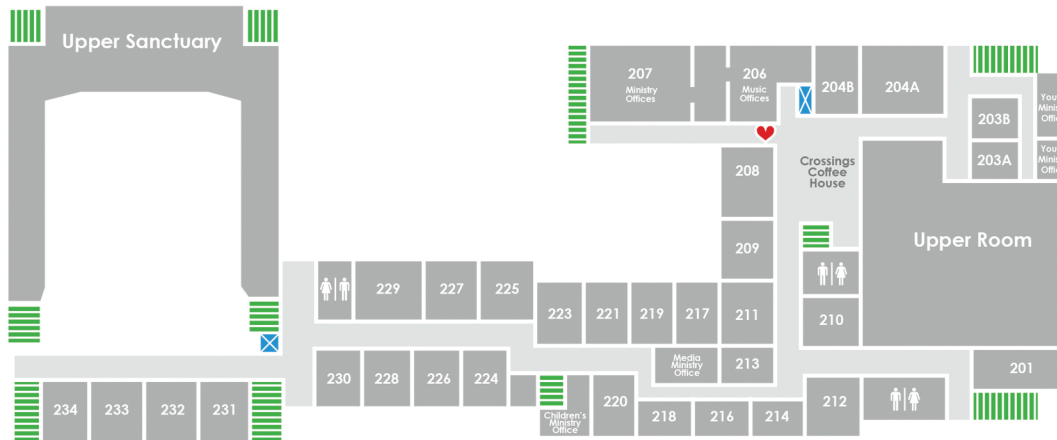


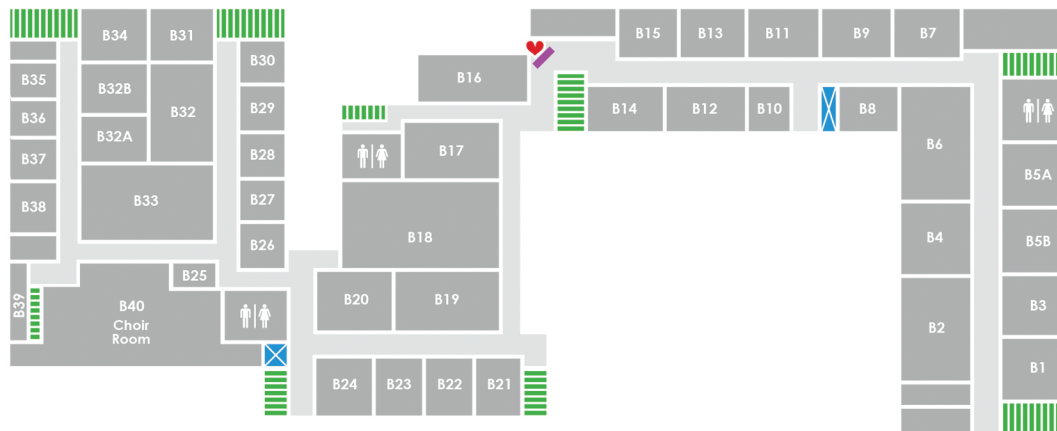
floor  
**1**



floor  
**2**



floor  
**B**



- Welcome Desk
- Stairs
- Elevator
- Defibrillator

# YOUR SAFETY & SECURITY

## EMERGENCY EVACUATION AND SHELTER GUIDE



**CUSTER ROAD**  
UNITED METHODIST CHURCH

Custer Road United Methodist Church is concerned about member, visitor and staff safety especially in the event of an emergency evacuation or when seeking shelter. In the event an emergency exists requiring everyone to evacuate the church or there is a need to take shelter, the following procedures should be followed:

- ***Remain calm. Do not panic.***
- ***Listen to church personnel who will provide direction.***
- ***Do not use an elevator .***
- ***Evacuate or seek shelter in an orderly fashion.***

## **EMERGENCY EVACUATION**

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In the event of an emergency requiring evacuation, go to the nearest exit. If you are in classroom, there is an Emergency Plan posted by the door showing the evacuation route. Once outside the church gather towards the back of the north parking lot at the corner of Glenmont and Custer. ***Do NOT use an elevator at this time.***

## **TAKE SHELTER**

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In the event of severe weather or any need to seek shelter, go to the nearest stairs to the basement and gather at the south end (B1-B16). If you are physically unable to move to the basement, shelter on the 1st floor in room 130 across from the chapel. If you are in a classroom there is an Emergency Plan by the door to guide you to the nearest route to the basement. ***Do NOT use an elevator at this time.***

## **PARENTS**

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Parents should remain calm. ***Do NOT attempt to go to your child. Plans are in place for your child to be accompanied outside the church or to a place of shelter.*** Parents will be informed where and when to pick up their children after the emergency. Teachers have been trained in evacuation and sheltering procedures and know how to proceed.